



Rope Access Operator Checklist

Date:	Time:	Address:
Company:		
Supervisor:		Phone:
Building Details:		
Building Manager:		Phone:
Inspector :	Assessment #:	

	Site Assessment	Y/N	Evidence/Comments/Actions
1	Has a Risk Assessment of the workplace been conducted?		
2	Has a site-specific Safe Work Method Statement been developed and has a copy been provided to the person in control of the site? (Body Corporate, Building Manager, Facility Manager or Owner)		
3	Has the person in control of the site provided you with an anchorage plan and instructions for use?		
4	Has a site suitable rescue plan been developed and agreed upon by all team members, and has it been tested?		
Height Safety System			
5	Is there safe access to the system?		
6	Do anchors have signs at each anchor point or on a plan prominently displayed at the entry to the area?		
7	Has the anchorage system been certified for use, and is the testing current and labelled?		
8	Are structural features capable of withstanding the loads expected to be imparted on them? E.g. balustrades, parapets, sunhoods, architectural features.		
Equipment			
9	Has all equipment been inspected, maintained & tested in accordance with manufacturer's specifications? Helmet (10year life), Working Line/Safety Line Rope Protectors Harness Descender Backup Device Lanyards (including energy absorbers if used) Carabiners Other: _____		Maintenance Checklists: Y N Maintenance Records: Y N
10	Are workers wearing appropriate additional PPE? Gloves, Footwear, Eye Protection, Sunscreen		
11	Are all tools suitably secured to prevent falling?		
12	Are tools exceeding 8kg in weight independently secured to a separate line?		



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	Pre Start	Y/N	Evidence/Comments/Actions
13	Are all workers suitably trained to perform allocated rope access tasks at this site, and can they provide evidence of competency? Is there a Level 3 rope access Supervisor		
14	Have all workers signed off on SWMS and are they aware of all site-specific risks?		
15	Is there a worker suitably qualified to provide supervision on site for work being undertaken?		
16	Has a Pre-start meeting been conducted?		Documented: Y N
17	Have weather conditions been considered including current forecasts and warnings?		
18	Is suitable signage and barricading in place to prevent unauthorised access to the rigging, the work area and the area below overhead works?		
19	Are there a minimum of 2 persons on site, both of whom are competent to perform rope access works?		
20	Are all workers trained and competent to perform a rescue at this site?		Training Records: Y N
21	Have workers checked their own rigging and cross checked each others rigging?		
22	Are suitable means of communication in place between workers?		
23	Is there a team member on site that has first aid qualifications?		
24	Is there a suitably stocked first aid kit on site?		
	Work Method		
25	Are two independently anchored ropes being used for each person?		
26	Is rigging set up in accordance with anchorage plan and instructions for use?		
27	Do the ropes reach the ground or a suitable landing and are stopper knots tied?		
28	Are rope protection measures adequate and fit for purpose?		
29	Are fall arrest or travel restraint controls required to access anchor points?		
30	Are additional controls in place for rigging and PPE if performing hot works or cutting/blasting/abrasive works?		
31	Are rigging angles <120 degrees but preferably 90 degrees or less?		
32	In the event of rigging failure, have controls been implemented to address the risks associated with pendulum swing or loss of rope protection?		
Comments:			